

**Record Of Decision Taken Under Scheme Of
Delegation By Member Of Senior Management
Team In Consultation With Portfolio Holder and
Chair of My Neighbourhood Forum**



SMT Member:
Service Group:
Portfolio Holder:
Portfolio/Committee:
My Neighbourhood Chair:
My Neighbourhood Forum:
Subject:

Jennifer Mullin
Neighbourhoods and Development
Councillor Phil Smith
Regeneration & Leisure
Councillor Mike Nelson
Eastern
Bamber Bridge Walking Nativity

Decision:

Permission to allocate and spend core funds of up to £800 to support the Bamber Bridge walking nativity event

Details and Reasoning:

Introduction

The Eastern Neighbourhood Plan includes the following project:
Provide event management support for the Bamber Bridge Walking Nativity

Background

Bamber Bridge Walking Nativity began in 2016, when local Church representatives approached the forum to support an event which gathered the community to tell the traditional story of Christmas. With an anticipated turn-out of 150 attendees, more than 500 people came along on the day. Since then, the event has grown, with more churches, schools and volunteers getting involved each year.

Details

The forum has never contributed financially to this event before, as costs have always been covered. This year, the request has been made for the Forum to fund the road closure at Withy Grove Road, printing of flyers and the nativity animals (donkeys, sheep, goats and a miniature horse.) Sponsorship has already been secured from the Churches, Morrisons and the Co-op, with hopefully more to come. Volunteers are serving refreshments, acting as parade stewards and providing first aid cover. An professional audio-visual company provide sound and stage support on a pro-bono basis

Proposal

In line with the details given above, the proposal is to allocate up to £800 from core funds to support the walking nativity event. This is made up of the following:

Item	Details	Cost
Road Closure	Closure of Withy Grove Road (by Morrisons) between 12 noon and 3pm	£260
Flyers	2000 promotional flyers to be distributed in schools, churches and business	£100
Donkeys	2 donkeys and handlers to lead the procession	£220
Animals	Goats, sheep and a miniature horse, in a manger at the end of the parade	£220
TOTAL		£800

**Wider Implications
(Financial, Legal, Equality
& Risk):**

None

Report attached?

Please refer to www.southribble.gov.uk website for further details of My Neighbourhood Forum decisions.

**Exempt from publication?
If exempt, give reason(s):**

No

Signed:

Financial Management <i>J Bundell</i>	Legal Services <i>[Signature]</i>	
Date <i>28/11/18</i>	Date <i>28/11/18</i>	
SMT Member <i>[Signature]</i>	Portfolio Holder <i>[Signature]</i>	My Neighbourhood Chair <i>[Signature]</i>
Date <i>29/11/18</i>	Date <i>3.12.18</i>	Date <i>29-11-18</i>

**Publication Date
(DST use):**

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Decision template revised June 2013

THIS DECISION WILL COME INTO FORCE AND MAY BE IMPLEMENTED FIVE WORKING DAYS AFTER ITS PUBLICATION DATE, SUBJECT TO BEING CALLED IN IN ACCORDANCE WITH THE COUNCIL'S CONSTITUTION